



East Carondelet Police Department Officer & Employee Complaint Form

Take a moment to complete the following information which will be needed in reviewing the facts surrounding your complaint. Please include as much detail as possible.

Personal Information:

Full Name:		Birthdate:
Street Address:		Apt/Unit:
City:	State:	Zip Code:
Email Address:		Phone Number:
Race / Ehtnicity (for statistical data only):		Age (for statistical data only):

Complaint Information (include as much detail as possible):

I wish to make a complaint regarding the conduct or actions of the officer(s) and/or employee(s) below as a result of an incident.

Date:	Time:	Location:
Officer(s) or Employee(s):		
Badge Number(s):	Car Number(s):	

Explain in detail what happened and what the officer(s) or employee(s) did that you are filing this complaint about. Please use the back of this form or additional sheets of paper if necessary.

Explanation continued.

Witness Information:

Full Name:		Phone Number:
Street Address:		Apt/Unit:
City:	State:	Zip Code:

Full Name:		Phone Number:
Street Address:		Apt/Unit:
City:	State:	Zip Code:

Full Name:		Phone Number:
Street Address:		Apt/Unit:
City:	State:	Zip Code:

You have the right to make a complaint against any employee for improper conduct. The East Carondelet Police Department will conduct a thorough investigation and you will be notified of the outcome of the investigation. If allegations against the officer(s) and/or employee(s) are sustained, the East Carondelet Police Department cannot release any type of disciplinary action taken to you. The investigation may also conclude that the officer(s) and/or employees(s) acted properly or that there is not enough information to substantiate any allegations.

You understand that this statement of complaint will be submitted to the East Carondelet Police Department Administration and will serve as a basis for an internal investigation. By submitting, you declare and affirm that the facts contained herein are complete, accurate, and true to the best of your knowledge and belief. You also understand that for any complaint filed anonymously, the Department will be unable to contact you to obtain further statements, collect additional evidence, or to notify you of the final disposition of the investigation.

How to submit form:

By email to: admin@eastcarondelet.us
by mail or in-person at: East Carondelet Police Department, 950 State Street, East Carondelet IL, 62240
or by fax at 618-286-4660